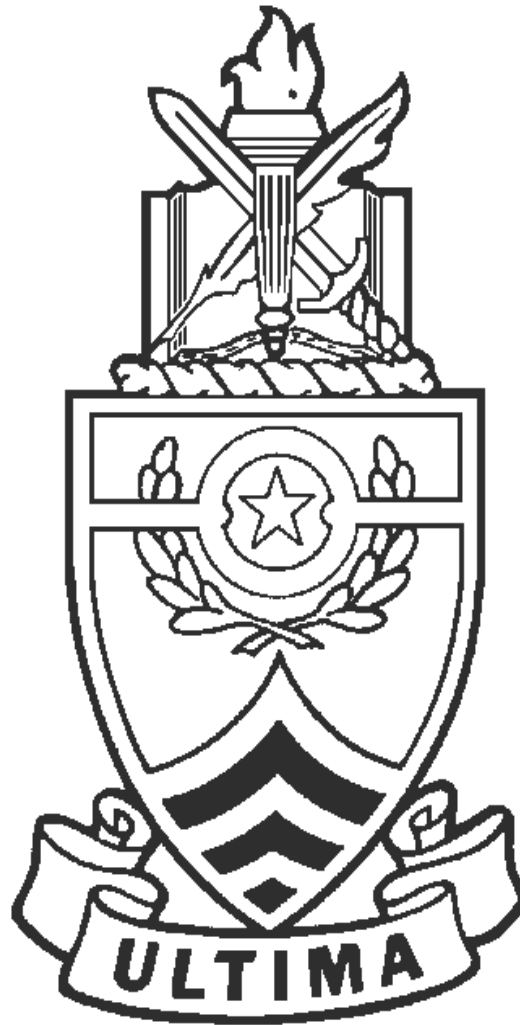


**U.S. ARMY SERGEANTS MAJOR ACADEMY
FORT BLISS, TEXAS**



**SERGEANTS MAJOR ACADEMY
NONRESIDENT COURSE**

**RESIDENT PHASE PAMPHLET
CLASS OF JUNE 2001**

ATSS-BAC

15 February 2001

MEMORANDUM FOR United States Army Sergeants Major Academy
(USASMA) Resident Phase June 2001

SUBJECT: Resident Phase Information

1. This pamphlet provides important information concerning the two-week resident phase of the United States Army Sergeants Major Academy, Nonresident Course. Read this booklet carefully and follow all the instructions.
2. When you arrive, you will need to accomplish many things. You will have limited time for haircuts or uniform maintenance before the opening ceremony on Sunday, 3 June 2001. Therefore, I strongly recommend you take care of these items prior to your arrival.
3. Due to the length of this course and the logistical support required, there are no planned activities for family members. If you opt to bring your family members, you must coordinate with the hotel and provide their transportation at your own expense.
4. My staff and I look forward to your arrival at the Academy. If you have any questions, or need further assistance, you should contact your class facilitator as soon as possible. We also encourage all students to visit our web site at ***usasma.bliss.army.mil***

RODOLFO OCASIO
SGM, USA
Chief, Nonresident Course

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ORDERS:

TDY, ADT OR AT ORDERS: The Academy sent a roster of students eligible to attend the resident phase to your component's personnel center. Your command will publish and distribute your orders. If you have not received your orders 30 days prior to your reporting date, you should contact your NCOES office at:

Regular Army POC: Ms. Pomeroy DSN 221-5363/8424 or (703) 325-8424

National Guard POC: You need to contact your state Milpo first. NGB, MSG Sparenberg DSN 327-7333 or (703)607-7333

Army Reserves POC: Ms. Pat Daniele DSN 892-0362, (314)592-0362 or 1-800-325-4754

Contact your Class Facilitator if you are still unable to resolve the problem. (Do not wait until the last minute).

DISBURSEMENT OF PAY AND ALLOWANCES: The Fort Bliss Finance and Accounting Office (FAO) will disburse pay and allowance to select categories of students only as shown below:

USAR-IRR Students Ordered to Active Duty for Training:
Effective 1 Oct 95, Fort Bliss Finance and Accounting Office no longer disburses travel advances or do final settlements for USAR soldiers assigned to the Individual Ready Reserve (IRR). Submit requests for travel advances and travel settlement vouchers to DAO St. Louis, DFAS-IN-EM-JP-T, 9700 Page Blvd. St. Louis MO, 63132-5200. The Ft. Bliss FAO will process claims for regular pay and allowances. However, these payments will be forwarded to "sure pay" or bank accounts. **Fort Bliss will not issue checks.**

Regular Army Students and USAR/ARNG Students Serving on AGR Tour: These students attend the resident phase in a TDY status. The Fort Bliss FAO cannot disburse travel pay or other pay and allowances. Under the Army Charge Card Program, these students are required to pay for their lodging expenses with a "Military Charge Card" or with their own funds. The student's home station or final destination station finance office is responsible for all advance travel pay and final settlements.

AR and ARNG Students Ordered to Active Duty for Training or Performing Annual Training: The Fort Bliss FAO cannot disburse travel pay or other pay and allowances to these students. The student's home station regional finance center is responsible for all advance travel pay and final settlements.

All students must bring sufficient funds to cover expenses incurred during the resident phase.

REPORTING: All Command Sergeants Major must report no later than 1800, 30 May 2001. You are the class leadership for the June 2001 class. You will attend an in-processing meeting at the Hawthorn Suites Conference Center at 1900, 30 May 2001.

All other students must report by 1800, 31 May 2001. **There is no requirement to check in with the Academy.** After you arrive and check in at your hotel, you are on your own until Friday morning. For questions prior to INPROCESSING, contact one of the following:

During Duty Hours: Nonresident Course, 568-8106/8574

After Duty Hours: Academy Staff Duty NCO, 568-8081/8618

EXPENSES: You should bring sufficient funds for your daily expenses (lodging and meals) and for any additional activities your class may elect to conduct. Some things to consider are:

Lodging: \$78.00 or less per night (Per Diem at the time).

Meals and Incidental expense: \$36.00 per day. Meals range from \$5.00 to \$10.00 within the vicinity of your hotel.

Class Ring: Prices vary from \$90.00 to \$300.00

Class Photo: Group photo is \$8.00 and large class photo is \$15.00. The photographer will collect money for class and group photos during in-processing (cash or check only). Graduation Ball pictures will also be available at the Graduation Ball. Prices for these packages vary from \$8.00 to \$30.00.

ARRIVAL AND ATTENDANCE INFORMATION:

ARRIVAL: When you arrive in El Paso, you should immediately go to your hotel for check-in. If you arrive by POV, you should use the map insert on page 4 to locate your hotel. All hotels are near the El Paso International Airport. If you arrive by air, use the courtesy phones located near baggage claims to contact your hotel for pick up. If you arrive by bus or train, you should take a taxi to your hotel.

DEFERMENTS: If, for any reason, you are unable to attend the Resident Phase you must contact the Sergeants Major Academy Nonresident Course **immediately**. All requests for deferment must be processed thru your Chain of Command to include the appropriate proponent. **THIS OFFICE MUST RECEIVE REQUEST FOR DEFERMENTS ON OR BEFORE 1 May 2001.** Courtesy copies can be faxed to NRC at DSN 978-8214 or Commercial (915)568-8214.

EMERGENCY PHONE NUMBERS: Should an emergency arise while you are enroute to the Academy or during your stay, you may call the following numbers:

After Duty Hours

DSN: 978-8081/8618

Commercial: (915)568-8081/8618

During Duty Hours

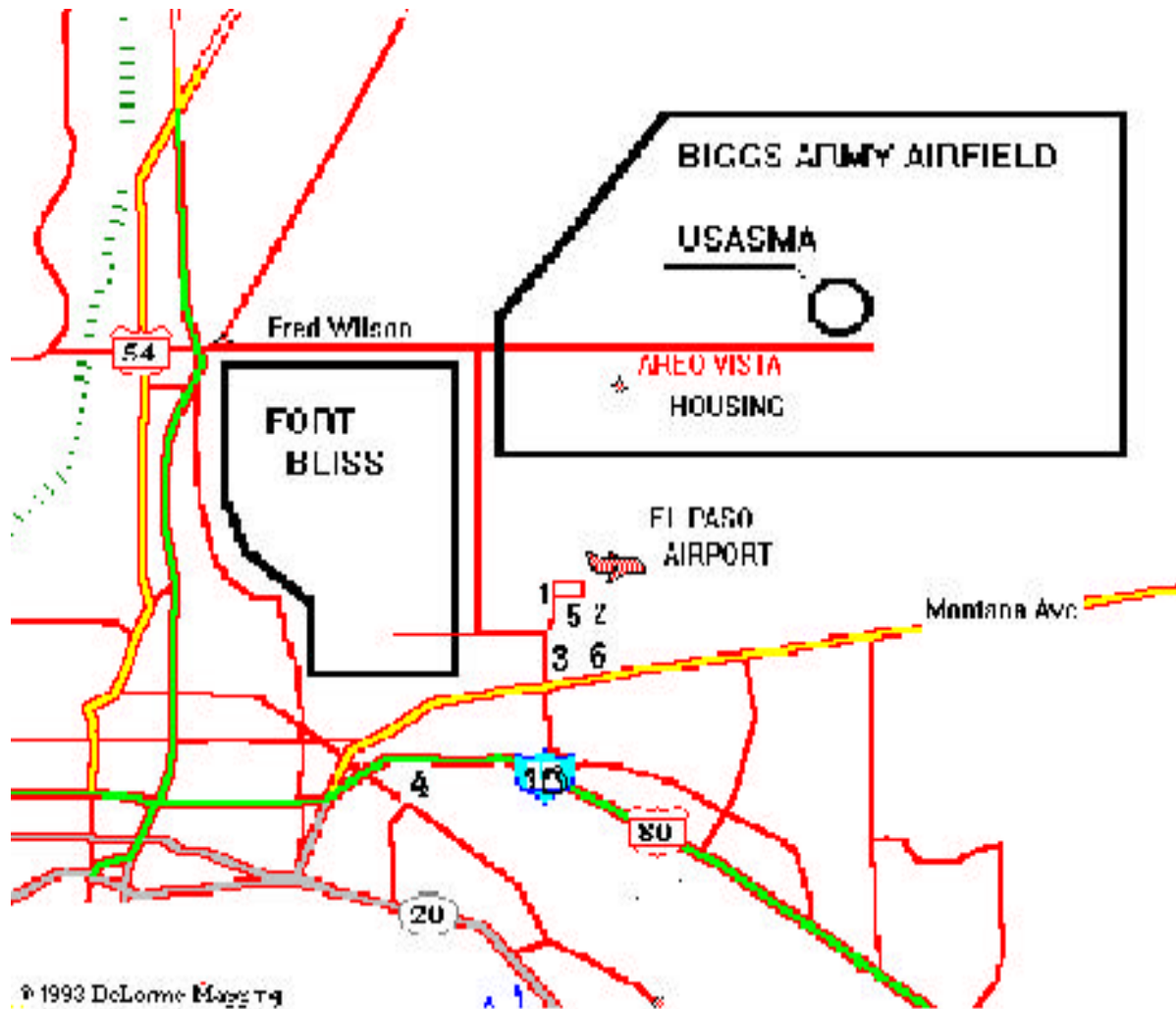
DSN: 978-8106/8574

Commercial: (915)568-8106/8574

HOTEL INFORMATION: The white label on the front of this booklet identifies your hotel. We have made hotel arrangements and scheduled transportation between the hotels and the Academy for you. Failure to stay at your designated hotel will prevent you from using prearranged transportation. **You must call the Hotel to confirm your room and arrival time at least two weeks prior to arrival. Failure to do so will result in loss of room guarantee.**

- 1 Airport Hilton, El Paso International Airport,
PH: 1-800-742-7248 or (915)778-4241
- 2 Hawthorn Suites, 6789 Boeing, PH: 1-800-252-7466
(915)778-6789
- 3 Marriott Hotel, 1600 Airway Boulevard, PH: 1-800-228-9290
(915)779-3300
- 4 Amerisuites, 6030 Gateway Blvd NE, PH: 1-800-525-5864
(915)771-0022
- 5 Radisson Suites Hotel, 1770 Airway Boulevard,
PH: 1-800-333-3333 or (915)772-3333

LOCAL AREA MAP
WITH THE HOTELS IDENTIFIED
IS INCLUDED IN THE
PACKET AS A SEPARATE INSERT
LOCAL AREA MAP



1. Airport Hilton
2. Hawthorn suites
3. Marriott Hotel
4. Amerisuites
5. Radisson Suites Hotel

TRANSPORTATION: During the resident phase, we provide transportation between your hotel and the Academy. Many students decide to form groups after their arrival and rent a car during the time they are here. This is an economical means of personal transportation; however, there is no government reimbursement authorized for the rented vehicle. El Paso has a high automobile theft rate. Late model Ford and Chevrolet products are prime targets for theft. Should you drive your POV, unload all clothing and valuables from your car upon arrival. You should use an anti-theft device of some type for added protection.

INPROCESSING: Takes place at the Academy on 31 May for CSMS and 1 June 2001 for all others, from 0730 to 1600. The Academy will provide transportation for you between your hotel and the Academy. Be prepared to leave 30 minutes prior to your scheduled departure time. **If required, USAR students must turn in Individual Active Duty Certificate of Performance (ARPC 3924 dated Apr 94) or USARC 25-R (Test) during inprocessing. Uniform for inprocessing is the Army Summer PT Uniform.** You must bring to **INPROCESSING** all items listed on page 16.

UNIFORMS: All students will ensure all uniforms present a neat and well-groomed appearance in accordance with AR 670-1 paragraph 1-9. You will need the following uniforms while attending the resident phase:

Physical Fitness Uniform (PFU): Either the complete gray or complete new Army PFU. No mixed uniforms are authorized.

BDU Uniform: Official duty uniform at USASMA. Authorized boots worn with the BDUs at USASMA are the black issue boot, jump boot or the green/black jungle boot.

Class A Uniform: Worn for the Opening Ceremony, Graduation Ceremony and for the class/group room pictures.

- Male Students: Army green coat with all authorized awards and decorations, trousers, Army green short or long sleeve shirt and four-in-hand necktie.

- Female Students: Army green classic coat with all authorized awards and decorations, skirt or slacks, short or long sleeved shirt and black neck tab.

Uniform for the Graduation Dinner: Dress Blue or formal Dress Green uniform. IAW AR 670-1 female soldiers must wear the skirt with the formal Dress Green uniform.

CIVILIAN CLOTHING: The weather in El Paso is hot during the summer. Social dress is casual; i.e., slacks sport shirt, pantsuits and informal dresses.

MEDICAL PROFILE/CARDIOVASCULAR SCREENING: All students must bring their Medical Records with them to the Resident Phase. Medical records must include:

- a. Valid documentation for permanent profiles;
- b. The most recent copy of the DA Form 4970E (Medical Screening Summary-Cardiovascular Risk Screening Program) or civilian equivalent for students 40 or over;
- c. A copy of the most recent medical screening required IAW AR 40-501; chapter 8-19c (within 3 calendar months before the end of the birthday month, starting at age 20 and every 5 years after) must be in the medical records.

Your records will be screened and you will be questioned about your medical history. If you have a positive permanent profile (DA Form 3349) it will be reviewed at that time. All profiles must be on DA Form 3349/Physical Profile dated May 1986. Permanent profiles require three signatures in accordance with AR 40-501, Chapter 7-10 (see example page 17). Students arriving without documentation will not be fully enrolled until proper documents are submitted. Soldiers that have a current Cardiovascular Screening should bring it with them during inprocessing. To expedite inprocessing students should mail or fax a copy of the documents listed in a, b and c above as soon as possible. Students must bring the original documents to the Academy with them. Failure to submit the requested documents may result in a significant delay during inprocessing. **Students on temporary profile or whose profile does not allow them to participate in the APFT will not attend the resident phase.**

WEIGHT CONTROL: To attend the resident phase you must meet the height/weight/body fat standards as outlined in AR 600-9. We will initiate dismissal procedures on those students who do not meet these standards.

WEIGH-IN: We will conduct a weigh-in on 31 May and 1 June 2001 on the day that you inprocess. Uniform for this activity is the Army gray PT uniform; shorts, T-shirt and all white socks. No other clothing or uniform is authorized. **Do not wear spandex to**

the weigh in. If you do you will have to remove it and wait one hour to weigh in.

PHYSICAL FITNESS TRAINING/ARMY PHYSICAL FITNESS TEST: We do not conduct physical training during the two-week resident phase. However, IAW AR 600-8-2 and Message, DA Washington DC//DAMO-TR//; subject: APFT and Height/Weight Requirements dated 081650Z MAR 95, students must pass the APFT administered at the Academy to graduate. Academy personnel will administer the APFT on 1, 2, and 3 June 2001. Failure to successfully complete the APFT will result in initiation of dismissal procedures.

CLASS ADMINISTRATIVE FEE: Your class leaders will ask for \$10.00 from each student to cover costs incurred by your class. Administrative fees cover expenses such as flowers for deaths, flowers and wine for the graduation dinner and other incidentals. You are only here for two weeks and logistically it is hard to stop the class routine to ask for a donation if needed. As a class it is your responsibility to vote on how to spend your money, including any remaining funds.

CLASS RINGS/PHOTOGRAPHS: Ring companies will set up in the Academy Complex during inprocessing. The Academy does not endorse any company and it is each student's personal decision whether to purchase a class ring or not. You will take class photographs on 3 June 2001. You will also have the option to purchase a copy of the class photo.

DINNER PHOTOS: Individuals desiring photos in their dress uniforms must pay for their photos at the graduation dinner on 14 June 2001. Prices range from \$8.00 to \$30.00. You will receive your photos by mail after graduation.

CLASS GRADUATION DINNER: The class graduation dinner is on Thursday evening, 14 June 2001 at the Centennial Club. This is a formal dinner and guests should dress appropriately. The menu and prices are as follows:

<u>Choice 1 : \$23.00</u>	<u>Choice 2 : \$16.00</u>
PESTO CHICKEN & LONDON BROIL	VEGETABLE PLATE
With Wild Mushrooms & Madera Sauce	Dinner Roll & Butter
Wild Rice	Desert: Lemon Creme and
Green Beans Almondine	Chocolate Layer Cakes
Caesar Salad	Wine & Punch
Dinner Roll & Butter	Coffee & Tea
Desert: Lemon Creme and Chocolate Layer	
Cakes	
Wine & Punch	
Coffee & Tea	

GRADUATION DINNER GUESTS: It is extremely important that we obtain information about any guests who will attend your graduation dinner. We ask that you complete the **Dinner Guest Questionnaire** on page 15. Students must obtain the dinner menu selection for their guests and pay for their meals no later than Monday, 11 June 2001. Guests are responsible for arranging their own lodging and transportation.

RETURN TRAVEL PLANS: The graduation ceremony starts Friday morning, 15 June 2001. You will not miss graduation exercises because of an early flight; therefore, plan your return travel after 1300, 15 June 2001.

HOTEL CHECKOUT: You must check out and pay your hotel bill prior to your departure for the graduation exercise. You may leave your belongings in a secure area of your hotel. Check with your hotel prior to checkout for specific arrangements.

MEDICAL CARE: William Beaumont Army Medical Center is within three miles of Fort Bliss. Troop Medical Clinics are available on Fort Bliss, but there are no medical facilities on Biggs Field. REMEMBER TO BRING YOUR MEDICAL RECORDS.

FACILITIES: The Academy is on Biggs Airfield, which is a part of Fort Bliss. Fort Bliss has complete facilities (William Beaumont Army Medical Center, PX, Commissary, Clothing sales store, fast food facilities, etc.)

BIGGS FACILITIES:

AAFES Shopette/Service Station: Has various personal care items, magazines, drinks and some food items. It also has self-serve gasoline station.

AAFES Bookstore: Located in the Academy complex. The bookstore sells prepackaged sandwiches, snack food, paper and pens, personal care items, and reading materials. The Snack Bar located in the same area, sells hot sandwiches.

Barber Shop: Located in the Academy complex. Closed on weekends.

Dry Cleaner and Tailor Shop: Located in the Academy complex. Closed on weekends.

Centennial NCO Club: The Centennial is within walking distance from the Academy. The club serves lunch and evening meals Thursday through Sunday. They also have a Brunch on Sunday and dances on Friday and Saturday nights. Approximate cost of meals at the Centennial Club:

Breakfast: N/A Lunch: \$5.25 per meal
Sunday Brunch: \$7.95 per meal

Gymnasium: Within walking distance from the Academy (Mon-Fri 0600-2000).

NCO Museum: Available at the museum: memorabilia, belt buckles, hats, etc. (Mon-Fri 0900 to 1600).

COMPUTER LAB: Located in the Academy complex. The following word processors are available: Word Perfect 5.1 (DOS), Word Perfect 5.2 (WIN), MultiMate 4.0, Enable 2.0 & 2.15, WordStar 6.0, Display Write 4.0, Windows Word Pad and Microsoft Word 97 (Part of Microsoft Office 97). As the number of computers is limited, students may want to consider bringing a laptop computer for their convenience.

TRAVEL TO MEXICO: If students desire to travel to Mexico while in El Paso they must have a passport or birth certificate to cross the border. Resident aliens must have either a passport or resident alien card. Students must also have an approved pass signed by the Company Commander.

ACADEMIC REQUIREMENTS: During the two-week resident phase there are two major areas you must complete for successful academic achievement. You must thoroughly familiarize yourself with these areas as indicated below:

NATIONAL SECURITY AFFAIRS CERTIFICATION (M560-C): You must prepare your preassigned country briefing as outlined in lesson M560-C prior to arriving at the Academy. You will give a 10 minute oral presentation the first week for practice and a 15 minute oral graded presentation during the second week. The National Security Affairs Certification (M560-C) booklet will help you prepare your briefing. The white label on the front of this booklet identifies the country assigned to you for your research and briefing.

ARMY WRITING PROGRAM (C501-C): You must complete this lesson to prepare for instruction during your resident phase. Upon completion, you must bring the completed workbook and PE-18 to inprocessing. **The NRC staff will review these documents and return them to you.** You will turn in the complete workbook and E-18 to your group room facilitator during the first class on Saturday morning.

GUEST QUESTIONNAIRE

The purpose of this questionnaire is to obtain information on guests who plan to attend the graduation dinner. The information provided will allow us to provide adequate seating and ensure that distinguished guests are properly received. **You must complete one questionnaire for each GUEST.** We will collect questionnaires during your inprocessing. **The student is responsible for the payment of their guest. Payment for the graduation dinner must be made prior to 11 June 2001.**

For the purpose of this questionnaire, distinguished guests are Division Command Sergeants Major, Senior Officers (Colonel and above) and senior level federal or state officials.

(Please Print Legibly)

STUDENT NAME: _____ RANK:

GUEST'S NAME/RANK: _____ COMPONENT:

GUEST'S POSITION/TITLE
AND UNIT OR OFFICIAL ADDRESS:

GUEST'S TELEPHONE NUMBER(S):

ADDITIONAL INFORMATION FOR GENERAL OFFICERS (GO) ONLY

WHEN WILL (GO) ARRIVE? _____ MODE OF TRAVEL:
(Date) (POV, Air, etc.)

WHERE IS (GO) STAYING WHILE IN EL PASO?

GUEST MENU SELECTION (Circle appropriate Choice):

<u>Choice 1</u> : \$23.00	<u>Choice 2</u> : \$16.00
PESTO CHICKEN & LONDON BROIL	VEGETABLE PLATE
With Wild Mushrooms & Madera Sauce	Dinner Roll & Butter
Wild Rice	Desert: Lemon Creme and
Green Beans Almondine	Chocolate Layer Cakes
Caesar Salad	Wine & Punch
Dinner Roll & Butter	Coffee & Tea
Desert: Lemon Creme and Chocolate Layer Cakes	
Wine & Punch	
Coffee & Tea	

CHECKLIST

EACH STUDENT MUST BRING THE FOLLOWING ITEMS TO INPROCESSING.

A. TDY, ADT, AT orders to include active duty forms.

B. Army Writing Program
PE 18 and Practical Exercise and Solution Book

D. Class Maintenance Fee \$10.00

E. Class/Group Photo Fee: (Optional)
1. Class Photo \$8.00.
2. Group Photo \$15.00.

F. Graduation Dinner Fee:
1. PESTO CHICKEN & LONDON BROIL \$23.00.
Or
2. VEGETABLE PLATE: \$16.00.

G. Medical Records
Profile DA 3349

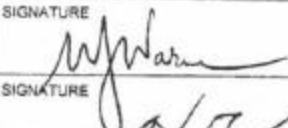

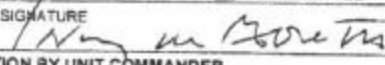
H. DA FORM 705 (PT CARDS)

* Ensure you are in the Army Summer PT Uniform when you report to the height & weight inprocessing station. This will prevent any delay in accomplishing your inprocessing.

* Listed below is items you must bring with you during your two-week resident phase:

C501-C Army Writing Program (3 books)
M560-C National Security Affairs Lesson Book (1 book)
FM 25-100
FM 25-101
FM 101-5
FM 101-5-1
TC 27-10-1

* The above manuals are those which were issued to students.
Extracted materials are not recoverable.

PHYSICAL PROFILE <small>For use of this form, see AR 40-501; the proponent agency is the Office of The Surgeon General</small>																																				
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MAY BICYCLE FOR ALTERNATE APFT EVENT.																																				
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WINSTON J. WARME, LTC, MC					25 OCT 99																															
TYPED NAME AND GRADE OF PROFILING OFFICER			SIGNATURE		DATE																															
MERLIN G. ANDERSON, COL, MC					25 OCT 99																															
ACTION BY APPROVING AUTHORITY																																				
PERMANENT CHANGE OF PROFILE <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED																																				
TYPED NAME, GRADE & TITLE OF APPROVING AUTHORITY			SIGNATURE		DATE																															
NEY M. GORE, COL, MC, DCCS					5 NOV 94																															
ACTION BY UNIT COMMANDER																																				
THIS PERMANENT CHANGE IN PROFILE SERIAL <input type="checkbox"/> DOES <input type="checkbox"/> DOES NOT REQUIRE A CHANGE IN MEMBER'S																																				
<input type="checkbox"/> MILITARY OCCUPATIONAL SPECIALTY <input type="checkbox"/> DUTY ASSIGNMENT BECAUSE:																																				
TYPED NAME AND GRADE OF UNIT COMMANDER			SIGNATURE		DATE																															
PATIENT'S IDENTIFICATION (For typed or written entries give: Name (last, first, middle initial), grade, branch, and medical facility)			UNIT A CO USASMA 568-8570																																	
M 2 A			ISSUING CLINIC AND PHONE NUMBER ORTHO/PEBLO 569-2897																																	
			DISTRIBUTION UNIT COMMANDER - ORIGINAL & 1 COPY HEALTH RECORD JACKET - 1 COPY CLINIC FILE - 1 COPY MILPO - 1 COPY																																	

DA FORM 3349, MAY 86

REPLACES DA FORM 5302-R (TEST) DATED FEB 84 AND DA FORM 3349 DATED 1 JUN 80, WHICH ARE OBSOLETE



INDIVIDUAL ACTIVE DUTY CERTIFICATE OF PERFORMANCE

DATA REQUIRED BY THE PRIVACY ACT

Authority: Title 37 U.S. Code, Section 101 and following.
Principal Purpose: To certify duty performed as ordered for compensation IAW AR 37-104-10 and internal controls as a Reserve Component soldier.
Routine Uses: To specify and certify as correct the performance of duty.
Effect of Failure to Provide Requested Information: Disclosure is voluntary. However, failure to disclose the requested information may delay the payment of compensation.

I CERTIFY THAT I, _____
(Rank, Name, SSN)

HAVE COMPLETED _____ DAYS OF THE ACTIVE DUTY PERIOD
(Number)

SPECIFIED IN ORDER _____ HQ _____
(Number) (Issuing HQ)

DATED _____ INCLUSIVE DATES OF DUTY PERFORMED

ARE _____ TO _____ (INCLUDING TRAVEL).

(Soldier's Signature)

(Certifying Official's Signature)

(Date)

(Title)

(Phone No.)

(Date)

** Penalty: The penalty for willfully making
** a false claim is: A maximum fine of
** \$10,000.00 or maximum imprisonment of
** 5 years or both. (U.S. Code, Title 18,
** Sec 287.)

** The Certifying Official must have personal
** knowledge or documentation supporting
** the fact that the duty was satisfactorily
** performed.

USARC FORM 25-R (TEST)
11 DEC 82

Previous editions of this form are obsolete

INDIVIDUAL ACTIVE DUTY CERTIFICATE OF PERFORMANCE

AUTHORITY:
PRINCIPAL PURPOSE:
ROUTINE USES:
**EFFECT OF FAILURE TO PROVIDE
REQUESTED INFORMATION:**

DATA REQUIRED BY THE PRIVACY ACT OF 1974

U.S. Code, Title 37, Section 101 and following.
To certify duty performed as ordered for compensation (AW AR 37-104-10 and internal controls as a Reserve Component soldier.
To specify and certify as correct the performance of duty.
Disclosure is voluntary. However, failure to disclose the requested information may delay the payment of compensation.

CERTIFICATION PROCEDURES

If Soldier is:	then submit:
Performing individual AT/ADT/ADSW of less than 30 days	A Certificate of Performance (ARPC Form 3924) on the last duty day or no later than 5 days after duty performance to the Pay Processing Office cited in your order. TPU members file through unit administrator.
Performing individual AT/ADT/ADSW of 30 days or more	A Certificate of Performance (ARPC Form 3924) monthly to arrive at the Pay Processing Office cited in your order NLT the 10th of the month following each month of duty. A final certificate of performance is required NLT 5 days after tour completion.

Date: _____

Certify that _____
Rank _____ Name _____ SSN _____

completed _____ days of the active duty period specified in order #T- _____

HQ, U.S. ARPERCEN, dated _____

Inclusive dates of duty performed are _____ to _____ (including travel).

Soldier's Signature _____ Date _____

**The certifying official must have personal knowledge or documentation
supporting the fact that the duty was satisfactorily performed.**

Certifying Official Signature _____

Rank _____ Branch of Service _____

Title _____

Telephone Number (DSM / COMB) _____

PENALTY

The penalty for willfully making a false claim is: A maximum fine of \$10,000
or maximum imprisonment of 5 years or both. (U.S. Code, Title 18, Sec 287).

ARPC Form 3924, Oct 95 (Prior editions are obsolete.)